

Independent University, Bangladesh (IUB)

Vacancy Announcement

Director, Human Resource

Independent University, Bangladesh (IUB) is looking for a dynamic and forward-thinking HR leader with a passion for fostering an inclusive and innovative work environment for the position of Director, Human Resource.

Key responsibilities

- Collaborate with senior leadership to align HR strategies with the university's vision.
- Champion diversity and inclusion efforts, fostering a welcoming and equitable environment.
- Lead talent acquisition, development, and retention initiatives for faculty and staff.
- Implement data-driven solutions and Human Resources Automation to enhance operational efficiency.
- Drive professional growth through training, mentorship, and performance management.
- Act as a bridge between faculty, staff, and administration, ensuring open communication.

Requirements

- Master's degree from a reputed university, preferably in Human Resource Management
- PGD or other relevant professional degrees/certifications may be an advantage.
- At least 12 years of progressive experience as an HR professional
- Strong understanding of employment laws, regulations, and industry trends
- Strong understanding of Human Resources Automation
- Exceptional communication skills, both verbal and written
- Strategic mindset with the ability to envision and implement long-term HR goals
- Excellent interpersonal skills for building relationships at all organizational levels

Job Type: Fixed Term Contract

Salary: IUB offers competitive remuneration packages. Salary and rank commensurate with qualifications and experience.

Location: IUB Campus, Dhaka (on-site)

How to apply

Click [here](#) to download the application form, fill it in and email it to hrdept@iub.edu.bd along with your most recent resume and photograph. Clearly mention the name of the position in the subject line of the email.

Application Deadline: August 27, 2023. Nevertheless, application will be accepted until the position is successfully filled.

Independent University, Bangladesh (IUB) is an equal opportunities employer. We prohibit discrimination and harassment without regard to race, color, religion, sex, nationality,

disability status, sexual orientation, gender identity or expression, or any other characteristic protected by law.