



Independent University, Bangladesh

Office of the Registrar

NOTICE

Attendance Policy

UG

Attendance is regarded as an integral part of the course requirement, and all students are expected to fulfill this requirement diligently. Attendance is mandatory, and students are expected to attend a minimum of 90 percent of the scheduled classes.

If anyone's attendance falls below 75 percent, S/he may be barred from appearing at the course's final examinations. This policy is in place to ensure that students have an adequate understanding of the course material and to maintain fairness in the evaluation process.

Furthermore, we would like to inform you that if a student misses a total of eight classes from the day of ADD/DROP, S/he will automatically receive a "W" grade for the course. This grade indicates withdrawal and will be reflected on student's academic transcript.

Please note that the number of classes scheduled for any course is approximately 24-26 and missing eight classes from the day of ADD/DROP significantly affects the ability to meet the learning objectives of the course.

Dated 8 June 2023


Registrar