



Independent University, Bangladesh
Office of the Registrar
URGENT CIRCULAR

In view of the Government's specific approval for holding the 21st and 22nd Convocation only virtually on 26 Oct 2021, and the advice of the medical experts of the IUB COVID Response Committee, the Management has decided to organize the event on an actual cost basis and return any un-utilized sum thereof to every graduating student. The actual cost is Tk. 6,300/- (63% of payment received) per student. Accordingly, IUB has decided to **refund Tk 4,000/-, which includes IUB subsidy of Tk 300/-**, to every graduate of this Convocation (40% of the payment received).

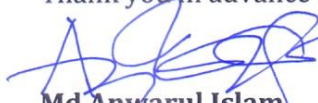
To hold the Convocation the estimated cost per graduate is as follows:

Major Heads of Expenditure	%
Certificates, medals, crests, gifts, goody bags etc.	32%
Cost of event management, photo booth, banners, logistics	5%
Cost of developing a digital micro-site, placement of LED display, live streaming of the ceremony, audio video networking, convocation supplement, backdrop etc.	11%
Preparation of yearbook, electronic, print and social media expenditures, digital advertisements and 3D animation	15%

The refund will be made by cheque in favour of the financial guarantor of the graduating student and may be received during collection of Gown/Goody Bag/Yearbook from IUB before the Ceremony.

We always value your love and affection for IUB. Keeping that in mind, the Management has planned to add as much festivity as possible to make the event lively and memorable. At the same time, we must keep in mind the health and safety of the honorable guardians, faculty members, students, and guests. To hold a physical event with 2145 graduates, two guests per students, staff and faculty members, it would be a **super-spreader event** which would go against the expert medical opinion and government guidelines for combating COVID-19.

Thank you in advance for your understanding and cooperation as always.


Md Anwarul Islam
Registrar

Dated: 07 October 2021

INDEPENDENT UNIVERSITY, BANGLADESH

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