

Independent University, Bangladesh
Purchase Department
Plot # 16, Block # B, Aftabuddin Ahmed Road,
Bashundhara, Dhaka.

The Independent University, Bangladesh (IUB) invites quotations for supplying of the following items under the terms and conditions mentioned below:

Ref: IUB Equipment / April / 2019

S/N	Items for Purchase	Qty	Unit Price	Total Price
1	Desktop PC for Graphics & Animation Intel 8th Generation Core i7 Processor Gigabyte 8th Gen Motherboard 16GB DDR4 2666/2400/2133 MHz Ram Graphics Card 4GB DDR5 Asus CERBERUS GTX 1050 Ti System SSD 512GB Storage HDD 2TB Windows 10 (Copy) Adobe CC 2018 All & Others	11		
2	Keyboard & Mouse for Desktop PC	11		
3	HP N240 21.5 Inch Monitor (VGA, HDMI)	11		
4	HP LaserJet Pro M402dn Printer	1		
5	Hitachi CP-EX402 (5000 Lumens) Multimedia Projector with mount Kit	1		
6	Electric Wall Projector Screen 70 x 70 inch	1		
7	650VA UPS for Desktop PC	13		
8	Desktop Tower Workstation for News Room & Live Streaming Intel 8th Generation Core i7-8700K Processor with Cooling System Gigabyte H310M DS2 8th Gen Motherboard 32GB DDR4 2666/2400/2133 MHz (16gbx2) memory modules Graphics Card 4GB DDR5 Asus CERBERUS GTX 1050 Ti System SSD 512GB Storage HDD 2TB	1		
9	Keyboard & Mouse for Desktop PC	1		
	Total:			

The terms and conditions of the work order are as follows:

1. **Time of Delivery:** The work will be completed within 45 days from the date of issue of the work order. The goods shall be delivered to the Department of Media & Communication through CITS at bidder's cost. If finally the supplier failed to supply the product, the earnest money submitted with the offer will be forfeited.
2. **Offer Validity:** The offer shall be kept firm and valid until thirty (30) days for consideration by the university.
3. **Buyer's Right to Accept or Reject Tender:** The buyer reserves the right to accept or to reject any or all the tenders and to annul the bidding process prior to award of order / contract without assigning any reason whatsoever and also is not bound to accept the lowest tender.
4. **Buyer's Right to increase or decrease quantity:** The buyer reserves the right to increase or decrease the quantity of goods without any change in price and other terms and conditions at the time of placing order/ contract and it shall be binding on the successful bidder to accept order/ contract for the increased or decreased quantity at the quantity quoted price(s).
5. **Payment:** The payment will be made within 30 days from the date of receipt of the bill. The bill will include delivery challan, certification of installation & testing Goods Receiving Note (prescribed), Quality Certificate (prescribed) copies of work order in triplicate.
6. **TAX & VAT:** The quoted price shall be inclusive of all Tax and VAT dues payable as per the Bangladesh Government's rules.
7. The quotation will be sent to the Purchase Department, at Plot-16, Block-B, Aftabuddin Ahamed Road, Bashundhara, Dhaka latest by **May 23, 2019 at 2:00 pm.**
8. **Late Delivery and Liquidity Damage:** In case the supplier/contractor fails to deliver the goods within the stipulated delivery period, the buyer shall be entitled at their option either to pay @ 0.10% of the quoted value per day from last date of delivery.
9. The quality of the products / items will be as per the specification provided by the concerned authority of the university.
10. The supplier will be liable to supply of the product to IUB as per work order. If any item is found defective and not as per the desired specification, the supplier will promptly replace the same at his own cost.
11. The equipment will be checked and verified by the concerned department to confirm that the equipment supplied is as per the specifications of IUB.