To,
Purchase Department
Independent University, Bangladesh
Plot-16, Block-B, Aftabuddin Ahmed Road, Bashundhara-Dhaka

Sub: Quotation for Heavy Duty Network Printers for different schools / offices at IUB.

S/N	Descriptions of the items	Qty	Unit Price	Total Amount	Delivery Time
1	**Printer** Brand: HP Model: HP M750N Warranty: To be proposed	**1**			
2	**Printer** Brand: HP Model: HP Color LaserJet M553DN Warranty: To be proposed	**2**			
	Total Amount:				

Terms and conditions:

1. The sealed quotation will be sent to the Purchase Office, at Plot-16, Block-B, Aftabuddin Ahamed Road, Bashundhara, Dhaka- by ***Wednesday, September 18, 2019.***

2. The total quoted amount should be expressed in round figure (Taka) and inclusive of VAT (7.5%) or any other applicable Govt. Tax (2%).

3. The University authority reserves the right to increase or decrease the quantity of the items and accept or reject any quotation without assigning any reasons whatsoever.

4. The suppliers are requested to submit ***Mushok 6.3*** along with the Bill & Challan.