

To,
Deputy Director and Head
Purchase & Procurement Department
Independent University, Bangladesh
Plot-16, Block-B, Aftabuddin Ahmed Road, Bashundhara-Dhaka

Subject: RFQ for supplying & installation of different furniture for the Arrows Program Office at DMK Building (Room# 3008) at IUB.

S/N	Description	Unit	Quantity	Rate (Taka)	Amount (Taka)
1	Table with 3 nos Fixed Drawer:				
	Supplying, Fabrication and Installation of Table with 3 nos. drawer made of medium density fiber board with wooden textured vinyl pasting. The top shall be 25mm thick with 75mm wide & 36mm thick border all around and 6" Middle Curved. The sides shall be 25mm thick and others part 18 mm & 12 mm combination with Beveling, standard accessories & necessary hardware approved by IUB Authority.				
a)	Size: 5'-0" X 2'-6" X 2'-6"	Each	2		
2	Table with 3 nos Fixed Drawer:				
	Supplying, Fabrication and Installation of Table with 3 nos. drawer made of medium density fiber board with wooden textured vinyl pasting. The top shall be 25mm thick with 75mm wide & 36mm thick border all around. The sides shall be 25mm thick and others part 18 mm & 12 mm combination with Beveling, standard accessories & necessary hardware approved by IUB Authority.				
(a)	Size: 4'-6" X 2'-0" X 2'-6"	Each	1		
3	Side Table				
	Supplying, Fabrication and Installation of Side Table made of medium density fiber board with wooden textured vinyl pasting. Top & side shall be 25mm thick and others part 18 mm & 12 mm combination with Beveling standard accessories & necessary hardware approved by IUB Authority.				
a)	Size: 3'-0" X 1'-4" X 2'-6"	Each	3		
4	Revolving Chair:				
	Supplying, Fabrication and Installation of Revolving Chair made of S.S. Base-330mm, Gas Lift-120mm, Dust Cover-3 Part, Mechanism-11", Shell (Ply)-41" Front, Armrest LP-606-Nylon, Seat Foam-2.5" Rubber, Back Foam-2" Semi Rubber, T Nutt-14mm, D Nutt-14mm, E Nutt-14mm, Screw-Varieties, Adhesive-Spray bal, Arm Clamp, Gas Lift Hydraulic system, Height (Seat to Bottom)-28", Width (Seat)-21", Width (Back)-20", Width (Back Head)-17", Body Tilting approved by IUB Authority.				
a)	High Back	Each	2		
b)	Low Back	Each	1		
5	Fixed Chair:				

	Supplying, Fabrication and Installation of Fixed Chair (Mid back) Made of M.S. Pipe -1" / thickness 2mm, M.S. Pipe-5/8" / thickness 1.2mm, Armrest LP-007-Nylon, Shell (Ply)-2 Part Front, Back Clamp 6mm-7/5", Fabric, Seat Foam-2" Rubber, Back Foam-1.5" Semi Rubber, T Nutt-14mm, D Nutt-14mm, E Nutt-14mm, Screw-Varieties, Adhesive-Spray bal, Arm Clamp, Height (Seat to Bottom)-22", Width (Seat)-20", Width (Back)-18", Width (Back Head)-20" as per existing sample & approved by Authority.				
a)	Mid Back	Each	4		
b)	Low Back	Each	2		
6	Single Seated Sofa:				
	Supplying, Fabrication and Installation of Single seated Sofa with handle of standard size made of Wooden Structure, Foam and Fabrics all complete in all respect as per existing sample & approved by IUB Authority.	Each	3		
7	Center Table for Sofa:				
	Supplying, Fabrication and Installation of Center Table made of Medium Density Fiber (MDF) board with PVC Vinyl Pasting, Top & Side thickness 25mm, others part 18mm & 12mm combination with Beveling all complete in all respect as per drawing & design and approved by IUB Authority.				
a)	3'-6" X 1'-6" X 1'-6"	Each	1		
8	File Cabinet with Shutter:				
	Supplying, Fabrication and Installation of File Cabinet made of medium density fiber (MDF) board with wooden textured vinyl pasting. Top will be 25mm thick & others part should be combination of 18mm and 16mm thick. Shutter with locking arrangement & standard accessories & necessary hardware as per drawing and approved by IUB Authority.				
a)	4'-0" X 1'-4" X 4'-0"	Each	3		
9	Bookshelf:				
	Supplying, Fabrication and Installation of File Cabinet made of medium density fiber (MDF) board with wooden textured vinyl pasting, Top will be 25mm thick & others part should be combination of 18mm thick Upper part Shutter 3" frame with 6 mm thick glass & lower part having shutter and locking System standard accessories & necessary hardware as per existing sample and approved by IUB Authority.				
	3'-0"x1'-4"x7'-0"	Each	3		
10	Side Table for Sofa:				
	Supplying, Fabrication and Installation of Side Table made of Medium Density Fiber (MDF) board with PVC Vinyl Pasting, Top & Side thickness 25mm, others part 18mm & 12mm combination with Beveling all complete in all respect as per drawing & design and approved by IUB Authority.				
a)	1'-6" X 1'-6" X 1'-6"	Each	2		
11	Photocopy Table				

	Supplying, Fabrication and Installation of Photocopy Table with 1 side Rack other side 1 no drawer cum cabinet made of medium density fiber board with wooden textured vinyl pasting. The top shall be 25mm the sides shall be 25mm thick and others part 18 mm, with standard accessories & necessary hardware Shop drawing should be prepared by the Contractor and approved by IUB authority prior to start of work.				
a)	3'-0x2'-0"x2'-6"	Each	1		
12	Hanging Cabinet				
	Supplying, Fabrication and Installation of Hanging Cabinet made of medium density fiber (MDF) board with PVC Vinyl Pasting, Top will be 18mm thick & others part should be combination of 18mm and 16mm thick & locking System & standard accessories & necessary hardware as per drawing and approved by IUB Authority.				
a)	3'-6x1'-2"x1'-6"	Each	2		
13	Glass Notice Board				
	Supply & Installation Glass Board made of 10 mm thick tempered glass board with frosted paper as writing board. Writing board to be fixed with 4 nos SS knobs as per existing sample and approved by IUB Authority.				
a)	4'-0x3'-0"	Each	1		
	Total Amount (Taka)=				0

Terms and conditions:

1. Sealed quotation will be send by **Thursday, 25th May 2023, not after 2.00 p.m.**
2. The quoted price should be expressed in round figure Taka and inclusive of VAT or any other applicable Taxes, as per the existing rules and regulations of the Govt. of Bangladesh.
3. Payment will be made within 30 days from the date of receipt of the bill and after proper certification from the concerned authority of the University.
4. The University authority reserves the right to increase or decrease the quantity of the items and accept or reject any quotation without assigning any reasons whatsoever.