

To,  
Deputy Director and Head  
Purchase & Procurement Department  
Independent University, Bangladesh  
Plot-16, Block-B, Aftabuddin Ahmed Road, Bashundhara-Dhaka

**Subject: RFQ for supplying & installation of different furniture for the Center for Computational & Data Sciences, SETS at IUB**

S/N	Description of the furniture	Unit	Qty.	Rate (Taka)	Amount (Taka)
<b>1</b>	<b>Meeting Table:</b>				
	Supplying, Fabrication and Installation of Meeting Table for 6 Persons made of Oak Wood (Size: 6'-0" X4'-0"X 2'-6"). The top shall be 1" thick with 2.5"X2.5" Leg, 1.25"X2.5" Outer Frame including Laquer Polish, standard accessories & necessary hardware as per drawing and approved by IUB Authority. (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 6'-0" X4'-0"X 2'-6"	No.	2		
<b>2</b>	<b>Student Table:</b>				
	Supplying, Fabrication and Installation of Student Table for 6 Persons made of Oak Wood (Size: 7'-0" X2'-8"X 2'-6"). The top shall be 1" thick with 2.5"X2.5" Leg, 1.25"X2.5" Outer Frame, CPU Tray including Laquer Polish, standard accessories & necessary hardware as per drawing and approved by IUB Authority. (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 7'-0" X2'-8"X 2'-6"	No.	2		
<b>3</b>	<b>Secretary Table with 3 nos Fixed Drawer:</b>				
	Supplying, Fabrication and Installation of Secretary Table with 3 nos. drawer made of made of Oak Wood. The top shall be 25mm thick with 75mm wide & 36mm thick border all around. The sides shall be 25mm thick and others part 18 mm & 12 mm combination, including Laquer Polish with standard accessories & necessary hardware approved by IUB Authority. (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 4'-10" X 2'-6" X 2'-6"	No.	1		
<b>4</b>	<b>Printer Cabinet:</b>				
	Supplying, Fabrication and Installation of Printer Cabinet of with two Drawers made of Oak wood with combination of 18mm & 12mm thick wood including Laquer Polish as per standard & necessary hardware all complete and approved by IUB Authority. (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 3'-4" x 2'-0" x 2'-6"	No.	1		
<b>5</b>	<b>File Cabinet:</b>				
	Supply, Fitting & Fixing of Wooden File Cabinet with shutter made of Oak wood Top & Side thickness 18mm and other part with combination of 18mm & 12mm thick as per existing sample & necessary hardware including Laquer Polish all complete and approved by IUB Authority (Shop drawing to be prepared by the Vendor to obtain approval).				
	With upper part Glass shutter 6mm thick and Lower 2'-0" wooden shutter: 3'-6" x 1'-4" x 7'-0"(H)	No.	2		

<b>6</b>	<b>Outside Table without Drawer:</b>				
	Supplying, Fabrication and Installation of Outside Table without drawer made of made of Oak Wood. The top shall be 25mm thick with 75mm wide & 36mm thick border all around. The sides shall be 25mm thick and others part 18 mm & 12 mm combination, including Laquer Polish with standard accessories & necessary hardware approved by IUB Authority. (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 4'-0" X 2'-0" X 2'-6"	No.	1		
<b>7</b>	<b>Pantry Cabinet:</b>				
	Supply, Fitting & Fixing of Wooden Cabinet with shutter made of Oak wood Top & Side thickness 18mm and other part with combination of 18mm & 12mm thick as per existing sample & necessary hardware including Laquer Polish all complete and approved by IUB Authority (Shop drawing to be prepared by the Vendor to obtain approval).				
	Size: 4'-0" x 1'-4" x 2'-6"(H)	No.	1		
<b>8</b>	<b>Wooden Lab Chair:</b>				
	Supplying, Fabrication and Installation of Wooden Chair made of Oak Wood as per existing sample & necessary hardware including Laquer Polish all complete and approved by IUB Authority.				
(i)	With Cushion	No.	10		
(ii)	Without Cushion	No.	10		
<b>9</b>	<b>One Seated Sofa:</b>				
	Supplying, Fabrication and Installation of One seated Sofa with handle of standard size made of Wooden Structure, Foam and Fabrics all complete in all respect as per existing sample & approved by Authority.	No.	4		
<b>10</b>	<b>Two Seated Sofa:</b>				
	Supplying, Fabrication and Installation of Two seated Sofa with handle of standard size made of Wooden Structure, Foam and Fabrics all complete in all respect as per existing sample & approved by Authority.	No.	1		
<b>11</b>	<b>Glass Marker Board</b>				
	Supply, fitting and fixing of 10mm thick Tempered clear glass with edge polish, back side white frosted paper, SS Knob (6 Nos) all complete as per instruction.				
	Size: 12'-0"X3'-0"	No.	2		
	Size: 8'-0"X3'-0"	No.	2		
	Size: 7'-0"X3'-0"	No.	2		
<b>Total Amount (Taka)=</b>					

**Terms and conditions:**

- Sealed quotation** will be submitted to the Purchase & Procurement Department (Room# 2031), Independent University, Bangladesh (IUB), at Plot-16, Block-B, Bashundhara R/A, Dhaka by **Monday, 3<sup>rd</sup> April 2023, not after 2.00 p.m.**
- The quoted price should be expressed in round figure Taka and inclusive of VAT or any other applicable Taxes, as per the existing rules and regulations of the Govt. of Bangladesh.
- Payment will be made within 30 days from the date of receipt of the bill and after proper certification from the concerned authority of the University.

4. The University authority reserves the right to increase or decrease the quantity of the items and accept or reject any quotation without assigning any reasons whatsoever.