



INDEPENDENT UNIVERSITY, BANGLADESH (IUB)

Operations & Maintenance Department

TENDER NOTICE

Work: Landscaping & Horticulture Works at Dr. A. Majeed Khan Building, IUB

1. Sealed Bids are hereby invited from the bona fide Contractors / Firms for "Landscaping & Horticulture Works at Dr. A. Majeed Khan Building, IUB", Bashundhara, Dhaka. The bidders shall be required to submit a complete offer in two separate envelopes, one for the Technical Offer while the second envelope shall contain the Financial Offer.
2. The bidders shall apply in their Official Letterheads to Director, O&M, IUB, along with the following documents:
 - i) Updated Trade License, Income Tax Clearance Certificate, VAT Registration Certificate & Ownership evidence of the Company / Firm.
 - ii) Experience Certificate of similar type of work (should be minimum 03 years with minimum 15 (fifteen) lac in single tender)
 - iii) Certificate of Average Annual Turnover should be at least Tk. 20 (twenty) Lac.
 - iv) Certificate of General Experience.
3. The bidders shall furnish earnest money, equivalent to 2.5% of the bid amount, in favour of Independent University, Bangladesh, in the form of a Bank Draft / Pay Order from a scheduled Bank of Bangladesh, as part of the Bid Documents.
4. Interested bidders are requested to collect the Tender Schedule from the Office of the Director, O&M, IUB, between 10:30 AM and 3:00 PM up to 24th July 2022 on payment of a non-refundable amount of Tk.200/- (Taka two hundred) only in cash (Selling starts from 17/07/2022).
5. A Pre-bid Meeting with the intended bidders will be held at 11:30 AM on 27th July 2022 at the Office of the Director, O&M.
6. The Tenders will be received at the Office of the Director, O&M, IUB up to 2:00 PM on 2nd August 2022 and the Technical Offers shall be opened at 2:30 PM on the same day & at the same place, in presence of the bidders who may wish to attend the Tender Opening.
7. The Financial Offers of the technically responsive bidders will be opened on a later date with due notification to the respective bidders.
8. All bidders should mention their contact number & email address clearly in the forwarding letter of the Tender.
9. IUB Authority reserves the right to accept only the technically responsive tenders without any consideration of the lowest bid and shall have the right to reject any or all tender without assigning any reasons whatsoever.

Engr. A.S.M. Shah Alam,
Director, Operations & Maintenance Dept.
Independent University, Bangladesh
Plot-16, Block-B, Bashundhara, Dhaka